Dayforce Wallet Getting started guide

For internal client use only. Not to be distributed externally.

Dayforce

Dayforce

mastercard.

\$32.80 DYLAN SMITH

ADD PAY TO CARD

Available Pay \$236.00

On Card \$32.80

Total Funds \$268.80

AVAILABLE PAY DETAILS

- \$54.20

account

Recent Activity

Transfer

Stark Fuel

Activity

Home

0

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Creating an account

1. Download* **Dayforce Wallet** from either the App Store or Google Play.



2. Open the app, select **sign up**.

3. Enter and verify your email address by entering the code emailed to you.

4. Enter and verify your mobile number by entering the code texted to you.

5. Select your preferred security questions.

6. Review and accept the terms and policies for using Dayforce Wallet.

Note: Must be 18 years old. Successful identity verification required.

* Standard message and data rates from your wireless service provider may apply.

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Connecting to Dayforce Dayforce Mobile app login

- You will need to have the **Dayforce Mobile app** on your phone and your Dayforce account registered for this method.
- From the Dayforce Wallet app, select Connect to your Dayforce Account, then select Connect to Dayforce.
- 2. You will now be redirected to Dayforce Mobile.
- 3. Log into your Dayforce Mobile account.
- 4. Your Dayforce Wallet account should now be connected to Dayforce.

More ways to connect:

Dayforce Quick Connect Code

Dayforce Company ID





Connecting to Dayforce Dayforce Quick Connect Code

- 1. Log into Dayforce Web on your computer.
- 2. Select the Profile icon and select **Profile and Settings**.
- 3. Select Apps, then go to the Link to Dayforce Wallet Account section.
- 4. Enter your email and select Get Verification Code.
- Open the Dayforce Wallet app and select Connect to Your Dayforce Account, then select I have a Dayforce Quick Connect Code.
- 6. Enter the code provided.
- 7. Your Dayforce Wallet account should now be connected to Dayforce.

More ways to connect:

Dayforce Company ID

Dayforce Mobile app login



Connecting to Dayforce Dayforce Company ID

- From the Dayforce Wallet app, select Connect to your Dayforce Account, then select Connect to Dayforce.
- 2. You will now be redirected to a Dayforce Identity login screen.
- 3. Enter your Company ID and select Verify Company ID.
- 4. Log into your Dayforce account.

5. Your Dayforce Wallet account should now be connected to Dayforce.

Your employer may provide your **Company ID** here:

Note: The Company ID is for internal client use only and should never be shared outside of your company.

More ways to connect:

Dayforce Mobile app login

Dayforce Quick Connect Code

	Hi, Dylan	
	Banking	
	Direct Deposit	>
	Routing & Account Numbers	>
Card De	tails	>
	Manage Card PIN	>
	Security	
	Use Face ID	
	Change Password	>
	Two-Step Verification	>
	Dayforce Account	
	Employer Company name	>
	Home Activity Transfer	Account

Activating your card Use your card right away

You can start using your Dayforce Prepaid Mastercard[®] before your physical card arrives.* You can find your Card Details in the Account section of the mobile app to add your card to your mobile wallet or make a payment online.

 Card account details are not available in the mobile app for employees based in New York or registered users with an instant issue card.



Activating your card Link a card

If your employer has given you a Dayforce Prepaid Mastercard®, you will need to link it to your Dayforce Wallet account and activate it.

1. When asked **Do you have a Dayforce Card?** Select **Yes**.

- 2. Enter the 12-digit activation code on the back of the card. The activation code is *different* from the card number and starts with 306.
- 3. Call Customer Support to activate and set your PIN.

To activate your card, or set your Personal Identification Number (PIN), please call:

1-877-723-7434

Note: if your Dayforce Card was preloaded with funds, your card is already active.



Activating your card Request a card

If you don't already have a Dayforce Prepaid Mastercard®, you will need to request one.

1. When asked **Do you have a Dayforce Card?** Select **No, I need a card.**

2. Confirm your mailing address.

3. Your card will be sent to you and typically arrives within 7-10 business days.

To activate your card and set your personal identification (PIN), follow the steps within the Dayforce Wallet mobile app or call:

1-877-723-7434



Adding funds On-demand pay*

- 1. Open the Dayforce Wallet app, select Add Pay to Card.
- Enter the amount of available pay that you want to add to your card, then select Add Pay, and confirm the amount.
- 3. The amount is now added to the card and available to use.

* Not all employers choose to offer on-demand pay with Dayforce Wallet. Check with your employer to see if this is available to you.





Adding funds Direct deposit

 You can add some or all of your regular paycheck to your Dayforce Prepaid Mastercard[®] each pay period and get paid up to two days early.*

There are two ways to set up direct deposit:

Dayforce Web	Dayforce Mobile app
1. Select Profile & Settings.	1. Select My Profile.
2. Select Forms, then Direct Deposit.	2. Select Edit, then Edit Direct Deposit.
3. Select Add Account.	3. Select Add Account.
4. Select your Dayforce Card .	4. Select your Dayforce Card .
5. Choose the amount of pay you want added to your Dayforce Card each	5. Choose the amount of pay you want added to your Dayforce Card each
pay period.	pay period.

* Many, but not all, employers, government benefits providers, and other originators send direct deposits early with an effective date of 1-4 days later. Beginning with your second direct deposit of at least \$5 from the same source, Central Bank of Kansas City (CBKC) will post the funds to your Dayforce Prepaid Mastercard when we receive it, rather than on the effective date. This may result in your having access to the funds sooner. The date CBKC receives your direct deposit, and the effective date are controlled by the originator.

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Dayforce Wallet You're all set

1-877-723-7434

www.dayforcewallet.com

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