Dayforce Wallet

Getting started guide

Contents

Creating an account

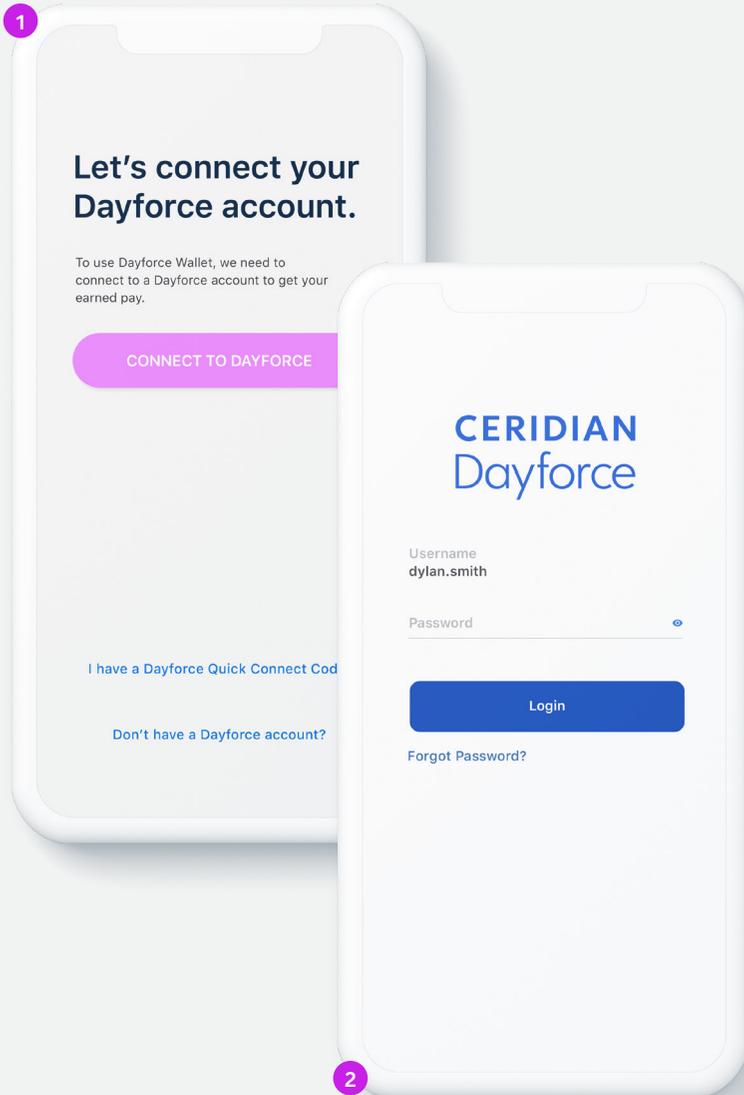1. Download the **Dayforce Wallet** app* from either the App Store or Google Play.

2. Open the app, select **sign up**.

3. Provide and verify your email address and mobile number by entering the codes sent to you.

4. Select your preferred security questions and connect to your Dayforce account. For further details on how to connect to Dayforce, refer to pages 4-6.

5. Review and accept the terms and policies for using Dayforce Wallet.

6. Confirm your information is correct. If so, you will be directed to follow instructions to verify your identity.

7. Once completed and your verification is successful, you are now registered and your Dayforce Prepaid Mastercard® has been requested! Go to page 7 for instructions on how to activate your card once it arrives.

Note: Must be 18 years old. Successful identity verification required.

*Standard message and data rates from your wireless service provider may apply.

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1

Let's connect your Dayforce account.

To use Dayforce Wallet, we need to connect to a Dayforce account to get your earned pay.

CONNECT TO DAYFORCE

I have a Dayforce Quick Connect Cod...

Don't have a Dayforce account?

CERIDIAN
Dayforce

Username
dylan.smith

Password 👁

Login

Forgot Password?

2

Dayforce Mobile app login

ℹ You will need to have the **Dayforce Mobile app** on your phone and your Dayforce account registered for this method.
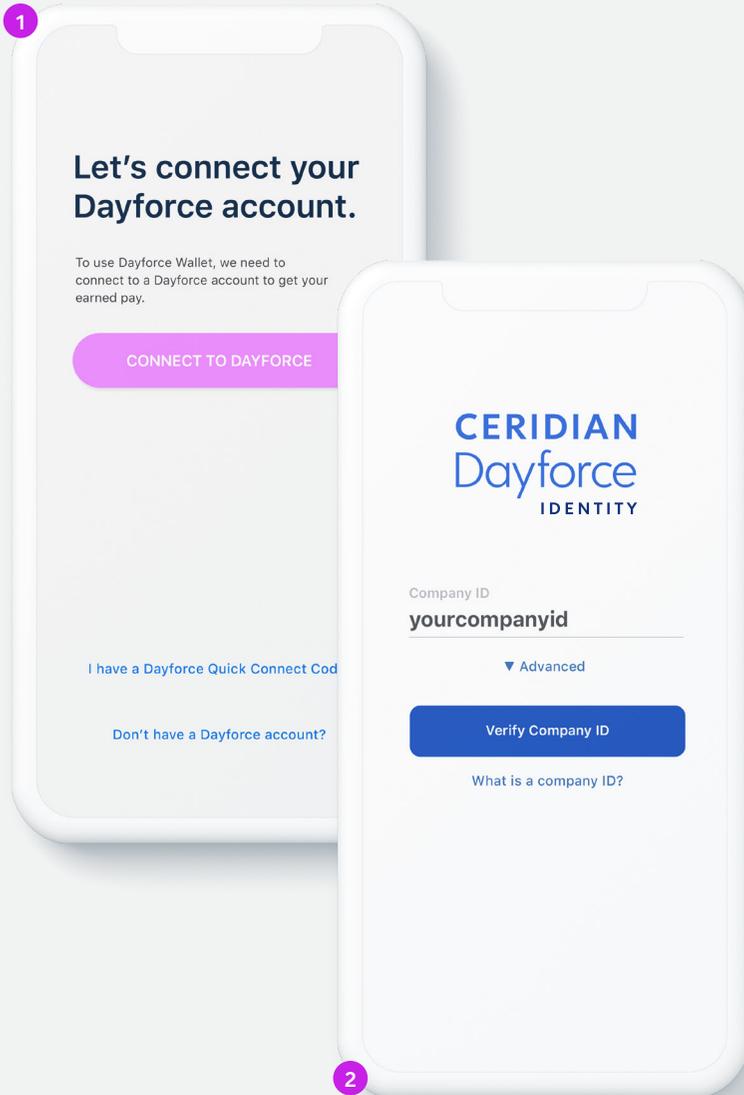
1. In the Dayforce Wallet app, select **Connect to your Dayforce Account**.

2. If you also have the Dayforce Mobile app, you will be redirected to that app to sign in.

3. Sign in to your Dayforce Mobile account, and you will be redirected back to the Dayforce Wallet app.

4. Your Dayforce Wallet account should now be connected to Dayforce.

If you don't have the Dayforce Mobile app, try connecting to your Dayforce Company ID or using the Dayforce Quick Connect Code. For further instructions, refer to page 5 or 6, respectively.

More ways to connect:

Dayforce Company ID　　　**Dayforce Quick Connect Code**

Dayforce Company ID

1. In the Dayforce Wallet app, select **Connect to your Dayforce Account**. If you don't have the Dayforce Mobile app installed, you will be redirected to a webpage to log into Dayforce.

2. Enter your **Company ID** and select **Verify**.

3. Log in to your Dayforce account and you will be redirected back to the Dayforce Wallet app.

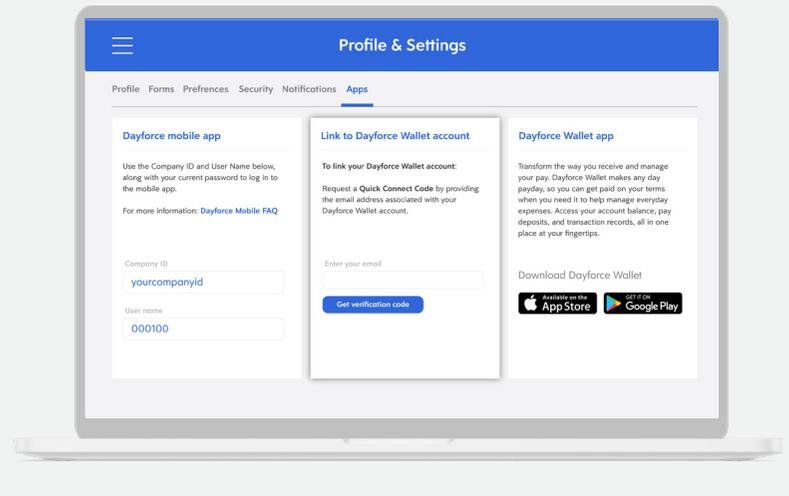4. Your Dayforce Wallet account should now be connected to Dayforce.

You can find your Company ID in Dayforce within **Profile, Settings, Apps**. Your employer may also provide your **Company ID** here:

Note: The Company ID is for internal client use only and should never be shared outside of your company.

More ways to connect:

Dayforce Mobile app login **Dayforce Quick Connect Code**

Dayforce Wallet

Let's connect your Dayforce account.

To use Dayforce Wallet, we need to connect to a Dayforce account to get your earned pay.

CONNECT TO DAYFORCE

I have a Dayforce Quick Connect Code

Don't have a Dayforce account?

CERIDIAN
Dayforce
IDENTITY

Company ID
yourcompanyid

▼ Advanced

Verify Company ID

What is a company ID?

Enter your
Dayforce Quick
Connect Code.

In Dayforce, you'll need to enter this
email address:
dylan.smith@gmail.com

12345

How to find your Dayforce Quick
Connect Code.

NEXT

Dayforce Quick Connect Code

1. Log into Dayforce on a computer.

2. Select **Profile** under the left menu or under your picture at the top right.

3. Select **Settings**, select **Apps**, and click **Link to Dayforce Wallet Account**.

4. Enter your email address and select **Get Verification Code**.

5. Open the Dayforce Wallet app, select **Connect to Your Dayforce Account** and **I have a Dayforce Quick Connect code.**

6. Enter the code that was emailed to you.

7. Your Dayforce Wallet account should now be connected to your Dayforce account.

More ways to connect:

Dayforce Company ID

Dayforce Mobile app login

Dayforce Wallet

Activating your card

Once your registration is complete, confirm your mailing address so that we can send your Dayforce Prepaid Mastercard®. It typically takes between 7-10 business days to receive your card.

**To activate your card, please call:**

0800-279-0315

By calling this number, you can also retrieve the Personal Identification Number (PIN) associated with your card.
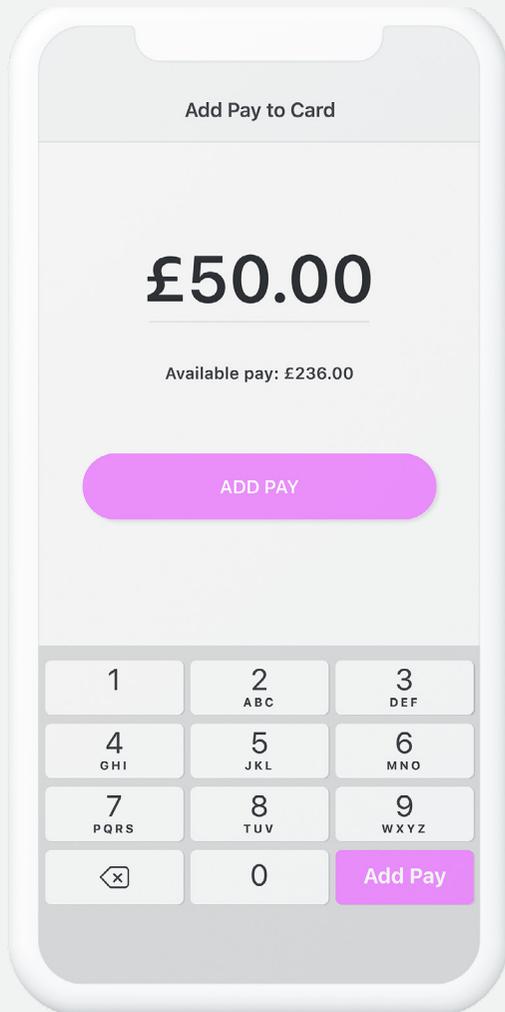
Adding funds
On-demand pay

1. Open the Dayforce Wallet app, select **Add Pay to Card**.

2. Enter the amount of available pay that you want to add to your card, then select **Add Pay**, and confirm the amount.

3. The amount is now added to the card and available to use.
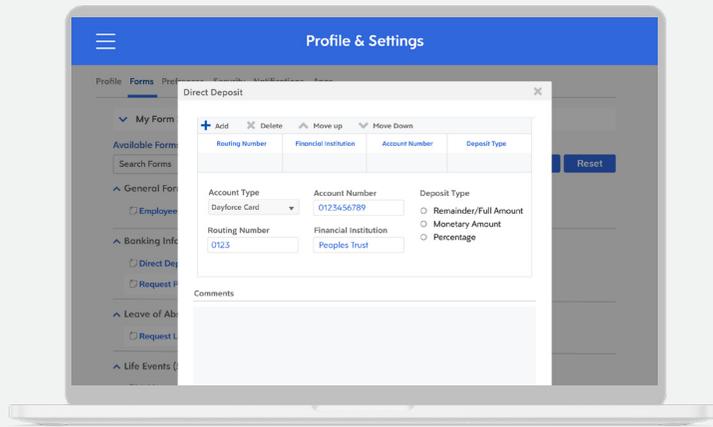
Direct deposit

> ⓘ You can add some or all of your regular pay cheque to your Dayforce Card each pay period.

There are two ways to set up direct deposit:

Dayforce Web	**Dayforce Mobile app**
1. Select **Profile & Settings**.	1. Select **My Profile**.
2. Select **Forms**, then **Direct Deposit**.	2. Select **Edit**, then **Edit Direct Deposit**.
3. Select **Add Account**.	3. Select **Add Account**.
4. Select your **Dayforce Card**.	4. Select your **Dayforce Card**.
5. Choose the **Full Amount, Set Amount** or **Percentage** of pay you want added to your Dayforce Card each pay period.	5. Choose the **Full Amount, Set Amount** or **Percentage** of pay you want added to your Dayforce Card each pay period.
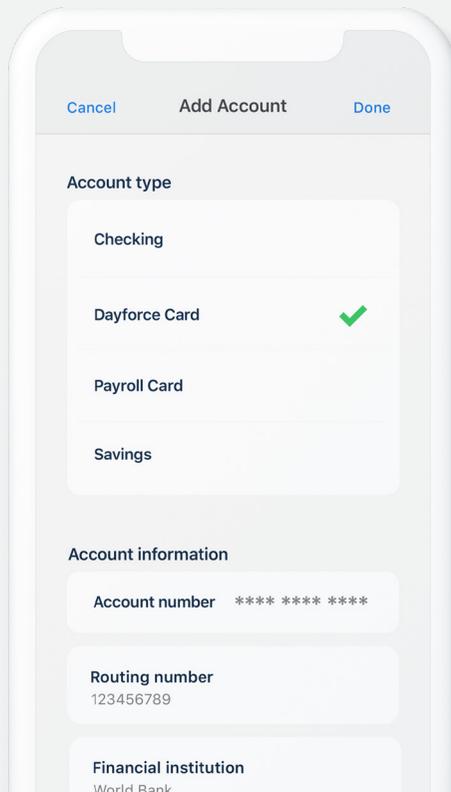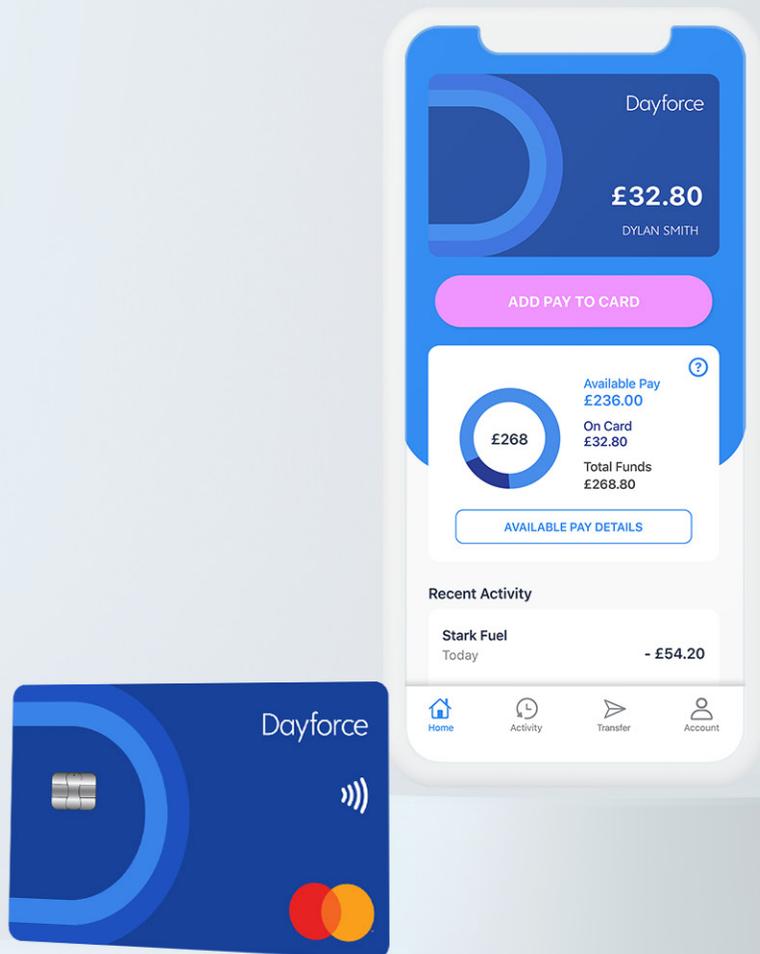
Dayforce Wallet

You're all set

0800-279-0315

www.dayforcewallet.com/uk